

Jordan Township Meeting Minutes

February 27th, 2023

Present: Timothy Morris (Supervisor), Suzan Falco (Deputy Supervisor), Elizabeth Crawford (Clerk), Susan Meads (Deputy Treasurer), Darla Pawson (Trustee), Steve Houtman (Trustee).

Absent: Tim Morris was there for half of the meeting and then had to excuse himself due to sickness.

Meeting: Called to order with the pledge of allegiance at 6pm.

Motion: To approve meeting minutes, motion made Steve Houtman, seconded by Darla Pawson.

Motion: To approve pending bills, motion made by Darla Pawson, Seconded by Steve Houtman.

Treasurer's Report: See attached – Discussion about using CD's soon and using them towards the roads in Jordan Township.

Sheriff: Absent.

Commissioner Lavanway: See attached.

Ambulance Authority Report: None this month.

Ordinance Officer Report: Absent.

OLD BUSINESS:

- Darla Pawson was able to get ahold of Burnham & Flower insurance to get the surety bond to become Notary for the Township. The process should be completed very soon.
- Thermostat update – it was discussed that there may be a problem with having a thermostat that connects via wi fi in case the hall suffers a power outage. Check to make sure if there is a power outage that the thermostat will not go down as well and leave the hall with no heat.
- Poverty Exemption policy needs to be renewed for 2023. Elizabeth Crawford-Pater will print off the resolution and have it ready to renew for the February board meeting.
- Add to February Agenda that the annual meeting will be after regularly scheduled March board meeting.
- Tim Morris needs a new/updated Supervisor book from MTA. Elizabeth Crawford-Pater said she would order him one from online MTA website with Township Credit Card.

NEW BUSINESS:

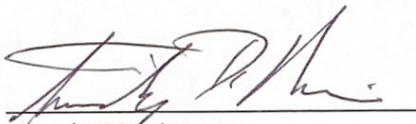
- Roads discussion. The way it is looking, Old State may not be completely done in 2024 as Eddy School Rd. takes precedence in Antrim County for 2024. Kearney Township put a lot of money towards Eddy School Rd. getting done.
- Timothy Morris had to leave half way through the meeting due to sickness.
- Rebekah Meads shared that we need to discuss what we are going to do with the ARPA funds and that her due date for letting them know is April 31st, 2023. She suggested we put the funds towards the roads and everyone agreed. So the board committed the rest of our ARPA funds to roads in Jordan Township. Our ARPA funds are committed to the Clerk and Treasurer computers and to Roads in Jordan Township.
- Pete Hoogerhyde and Burt from the Road Commission presented some paperwork to the board about the roads in Antrim County and Jordan Township. What's currently on their agenda of roads to be completed, etc. They also shared about the new Regulations put out by the State of Michigan that will heavily affect how the Road Commission runs things. Couple options they are thinking about are as there are not many options is eliminating the oil field brine altogether or switching to liquid dow, but it is 3x the cost. There is much to consider and think about. Things are unknown at this point. Because of this it will affect the ROAD schedule moving forward. It's possibly townships may have to help cover the cost of brine in the township, etc.
- The Board asked the Road Commission members present what Jordan Township could commit to the Old State Rd./Adams Rd. job to stay on their agenda. We made a commitment as a board to use our ARPA funds and the other money in road fund to amount to \$150,000 and then Antrim County will put our allocated \$50,000 with that to make it a total of \$200,000 allocated to Old State Rd project (2024).
- Rebekah Meads made a motion to allocate ARPA funds towards the roads in Jordan Township, specifically to the Old State Rd. project. Steve Houtman seconded the motion. All in favor: ayes-Elizabeth Crawford, Rebekah Meads, Steve Houtman. Nay-Darla Pawson. Absent-Timothy Morris.
- Pete Hoogerhyde asked us to email him this commitment so they can let the road commission board know that Jordan Township has dedicated funds of \$150,000 to Old State Rd./Adams Rd. He said he would also need the meeting minutes reflecting this commitment.
- Emily Selph & Anna Wasylewski introduced themselves. As Jordan Township is seeking out a new Assessor as Karleen Sempert (current assessor) is resigning as of March 31st, 2023. They both shared a little bit about themselves and included their resumes for the board to go over. They shared that when looking over information available to them for Jordan Township assessing, that attachments backup has been lost somewhere along the way with previous assessors. They also noted that things haven't been catalogued since 2018 as there is no record of it. It looks as though 550 improved parcels is what it's currently saying. Because of the heavy work load Jordan Township requires in assessing, it will take extra work and therefore they are requesting we hire both of them for \$16,000 a year salary, but split it in half between the two of them. Making them two separate employees getting paid \$8,000 salary a year. They are also requesting we hire out a contractor to do the other 30% of the assessing and that it gets done in a time

span of over two years. The separate contracting company we would hire out would approximately cost the township an extra \$6,000 per year in assessing. They also said when speaking to the contracting company, they would charge \$35 per improved parcel. They said we should expect to find more and if so that number may be higher. They shared things that needed to be included on our website which are the following: poverty guidelines on website, land analysis, ECF analysis and parcel info (through BS&A online). They also said they expect an annual CPI increase.

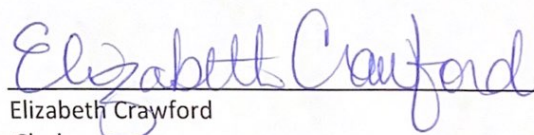
- Elizabeth Crawford made motion to hire Emily Selph and Anna Wasylewski as our assessors for Jordan Township. We will pay them a split salary of \$16,000 per year and we will hire out/contract out the other 30% of assessing work. Steve Houtman seconded the motion with all in favor and 0 nays.
- Darla Pawson made a motion to appoint Elizabeth Crawford as the Michigan Participating Plan Appointment of Membership Representative Resolution for Jordan Township. Rebekah Meads seconded the motion with all in favor and 0 nays.
- Darla Pawson made motion to pay the Board of Review members \$75 for a half day (anything 4 hours or less) and \$150 for a full day. Elizabeth Crawford seconded the motion with all in favor and 0 nays.
- Steve Houtman made a motion to approve the Budget for 2023. Elizabeth Crawford seconded the motion with all in favor and 0 nays.
- Rebekah Meads made note on the budget to amend the budget section for Assessor. It now reflects \$24,000 in the Assessor column for Jordan Township.
- Kate Mowbray took the Oath of Office for Board of Review in Jordan Township.

PUBLIC COMMENT: The public shared their thoughts on the roads discussion. Everyone wants to see Old State Rd. and Adams road done and also Mount Bliss road.

Adjourn: 8:24 pm



Timothy Morris
Supervisor



Elizabeth Crawford
Clerk